Peters Township

Education Foundation

The Peters Township Education Foundation is accepting applications from Peters Township School District staff members for projects, programs, or materials designed to promote the education of students within the District. If you have questions about the Foundation or about the grant process, please contact Shelly Belcher at belchers@pt-sd.org for more information.

GEO Grant applications will be reviewed by the Foundation's Board of Directors and will be awarded in January of each calendar year.

To submit your GEO Grant, please complete the application below before **January 7, 2026 at 4 p.m**. Applications should all be submitted to Jill Keffel via interoffice mail to Bower Hill Elementary.

The Foundation will now accept applications throughout the school year. Awards will only be granted each January, but staff members may submit applications throughout the school year and summer break for consideration. We recognize that writing a quality grant is a time consuming process and we want to allow flexibility for the staff.

Please submit your completed proposal in a sealed envelope with "GEO Grant" on the front.

PLEASE NOTE: Please note that technology requests must have additional sign-off from the Technology Department prior to submission. Please be sure to allow sufficient time to complete this step before the due date.

Staff Member Contact:

_____

School:

_____

Phone number: _____ Email: _____

Subject you teach or department (for non-faculty submissions):

_____

Grade Level/Building: _____

Building Principal/
Supervisor Signature: _____

ABOUT YOUR PROJECT

Please answer each of the following questions. If more space is needed, please attach extra pages. Please avoid using names of specific teachers and/or schools in your responses as all grants are blinded for review.

PROJECT TITLE:_____

PROJECT DESCRIPTION

1. Briefly describe the project, please include the project's goals and how they will be attained and measured.

Innovation and Enhancement of Learning

2. Explain what makes this project innovative. How will assist you in meeting the needs of our students? Please be specific and provide data to support the need if possible.

AUDIENCE & SUSTAINABILITY

3 (a). Describe the student population targeted by this project. Might this project be repeated with new students in future years? Explain.

3 (b).How many students will be served?

PROJECT EVALUATION

4. How will you evaluate the success of this project? What data, criteria, assessments, surveys, statistics or other measures will you use to assess its impact?

BUDGET

5. Please provide the following information for the items you intend to purchase for this project (please include shipping costs, if applicable). If some of the items you will use to carry out this project are being paid by using funds from sources other than the GEO Grant (i.e., the school district, other grants, etc.) please include these items but enter zero (0) for the amount. This will let the reviewers know that the project is completely sustainable even if the Foundation is not financing the entire budget. Attach additional pages if necessary. Briefly describe any items that may be unfamiliar to the application reviewers.

Please consider your "ideal" request and also what you would be willing to accept if funds are limited. (For example, if 20 items for your classroom is ideal, but you would accept 5 or 10 and have students work in groups please indicate that below.)

	ITEM	UNIT PRICE	TOTAL	TOTAL* (if you will accept less based on funds available)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
		BUDGET TOTAL:		

IMPORTANT NOTE: In order to ensure that projects including technology are priced properly, employees requesting technology or technology related items must submit prices for review to Adam Swinchock, Director of Instructional Technology. **Technology proposals without his signature will not be considered by the committee.** Please also consider allowing for a 2-4% increase in pricing as pre-holiday prices typically increase in the new year when we are purchasing the items.

Required for proposals including technology items:

Signature: _____ Date: _____